

# Supplementary Council Agenda



## Epping Forest District Council

### ***Council Thursday, 28th May, 2015***

**Place:** Council Chamber, Civic Offices, High Street, Epping

**Room:** Council Chamber

**Time:** 7.30 pm

**Committee Secretary:** Council Secretary: Simon Hill  
Tel: 01992 564249 Email:  
democraticservices@eppingforestdc.gov.uk

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**4. APPOINTMENT OF VICE-CHAIRMAN (Pages 3 - 4)**

Nominations received for Vice Chairman are attached.

**9. REPORT OF THE APPOINTMENTS PANEL (Pages 5 - 22)**

Revised appointments attached.

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## NOMINATION FORM FOR VICE-CHAIRMAN OF THE COUNCIL 2015/2016

**Nominee: Councillor**     Jeane Lea    

We the undersigned hereby nominate the above named councillor for the position of Vice-Chairman of the Council for 2015/2016

<b>Councillor/Group</b>	<b>Signature</b>
Councillor Mitchell - Conservative	Councillor Mitchell
Councillor Knight - Conservative	Councillor Knight
Councillor Stavrou – Conservative	Councillor Stavrou
Councillor Dorrell - UKIP	Councillor Dorrell
Councillor Gadsby - Conservative	Councillor Gadsby
Councillor Shiell - Conservative	Councillor Shiell
Councillor Whitbread -Conservative	Councillor Whitbread
Councillor H Kane - Conservative	Councillor H Kane
Councillor Stallan - Conservative	Councillor Stallan
Councillor Knapman - Conservative	Councillor Knapman
Councillor Rolfe - Conservative	Councillor Rolfe
Councillor Bedford - Conservative	Councillor Bedford
Councillor Kesksa - Conservative	Councillor Keska
Councillor Sartin - Conservative	Councillor Sartin
Councillor Webster - Conservative	Councillor Webster
Councillor Lion - Conservative	Councillor Lion
Councillor Waller - Conservative	Councillor Waller

The nomination form must be signed by not less than 15 District Councillors.

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# Annual Council meeting 28 May 2015

## Item 9 - Report of the Appointments Panel

Additional items for report by the Leader.

### Recommendation:

To note the following appointments by the Leader for Cabinet Members and Cabinet Subcommittees carrying out Executive functions:

#### (a) Deputy Leader

	2015/16
Deputy Leader	Syd Stavrou

#### (b) Other Cabinet Members/Allocation of Portfolios

Portfolio Title	Portfolio Holder 2015/16
Leader	Chris Whitbread
Asset Management and Economic Development	Anne Grigg
Environment	Will Breare-Hall
Finance	Syd Stavrou
Governance and Development Management	John Philip
Housing	David Stallan
Leisure and Community Services	Helen Kane
Safer, Greener and Transport	Gary Waller
Planning Policy	Richard Bassett
Technology and Support Services	Alan Lion

#### (c) Cabinet Committee Memberships (not part of pro rata allocations)

##### (i) Finance and Performance Management Cabinet Committee

Leader

Finance Portfolio Holder (Chairman)

Housing Portfolio Holder

Governance and Development Management Portfolio Holder

Technology and Support Services Portfolio Holder

**(ii) Asset Management and Economic Development Cabinet Committee**

Asset Management and Economic Development Portfolio Holder (Chairman)  
Environment Portfolio Holder  
Finance Portfolio Holder  
Leisure and Community Services Portfolio Holder  
Safer, Greener and Transport Portfolio Holder

**(iii) Local Plan Cabinet Committee**

Leader  
Asset Management and Economic Development Portfolio Holder  
Governance and Development Management Portfolio Holder  
Technology and Support Services Portfolio Holder  
Planning Policy Portfolio Holder (Chairman)

**(iv) Council Housebuilding Cabinet Committee**

Housing Portfolio Holder (Chairman)  
Planning Policy Portfolio Holder  
Environment Portfolio Holder  
Finance Portfolio Holder  
Safer, Greener and Transport Portfolio Holder

# Committee Appointments 2015-16

# Appendix C

Area Plans Sub-Committee East (19 Members)					
	Conservatives	Liberal Democrats	LRA	UKIP	Independent/Other
Page 7 MEMBERSHIP 2015/16	Chairman/Vice-Chair	(Chair) S Jones (V/C) P Keska			
		N Avey	B Surtees		R Morgan
		N Bedford	J H Whitehouse		
		A Boyce	J M Whitehouse		
		H Brady			
		W Breare-Hall			
		T Church			
		A Grigg			
		S Jones			
		P Keska			
		M McEwen			
		J Philip			
		B Rolfe			
		D Stallan			
		C Whitbread			
		G Waller			

**Area Plans Sub-Committee West (14 Members)**

		Conservatives	Liberal Democrats	LRA	UKIP	Independent/Other
<b>MEMBERSHIP 2015/16</b>	Chairman/Vice-Chair	(Chair) Y Knight (V/C) A Mitchell				
		R Bassett			R Butler	
		R Gadsby			D Dorrell	
		L Hughes				
		H Kane				
		S Kane				
		Y Knight				
		J Lea				
		A Mitchell				
		M Sartin				
		G Shiell				
		S Stavrou				
		E Webster				

**Area Plans Sub-Committee South (24 Members - subject to opt in)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2015/16</b>	Chairman/Vice-Chair	(Chair) J Hart (V/C) N Wright			
		G Chambers		K Angold-Stephens	
		K Chana		B Jennings	
		J Knapman		H Kauffman	
		J Hart		H Mann	
		A Lion		L Mead	
		G Mohindra		C C Pond	
		A Patel		Mrs C P Pond	
		B Sandler		C Roberts	
		L Wagland		T Thomas	
		S Watson		S Weston	
		N Wright		D Wixley	



Opting-out for 2015/16: L Girling, S Murray, S Neville

<b>Audit and Governance Committee (3 members plus 2 co-opted persons)</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM 2015/16</b>	Chairman/Vice-Chair	Chairman appointed at first meeting of Committee			
		L Hughes		S Weston	
		J Knapman			

<b>Constitution Working Group (11 members) *NEW</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2015/16</b>	Chairman/Vice-Chair	M McEwen (Chairman) M Sartin (Vice-Chairman)			
		M McEwen	J H Whitehouse	C C Pond	D Dorrell
		A Mitchell		C P Pond	
		J Philip			
		M Sartin			
		D Stallan			
		G Waller			
		S Watson			

### District Development Management Committee (15 members)

		Conservatives	Liberal Democrats	LRA	UKIP
MEMBERSHIP 2015/16	Chairman/Vice-Chair	B Sandler (Chairman) B Rolfe (Vice-Chairman)		C C Pond (Vice-Chairman)	
		A Boyce	J M Whitehouse	B Jennings	R Butler (UKIP)
		H Brady		H Kauffman	
		J Hart		C C Pond	
		S Jones			
		J Knapman			
		Y Knight			
		A Mitchell			
		G Mohindra			
		B Rolfe			
		B Sandler			

Note: Two nominations for Vice-Chairman of District Development Management Committee

### Housing Appeals and Review Panel (5 members and 5 substitutes)

		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2015/16	Chairman/Vice-Chair	B Rolfe (Chairman) A Mitchell (Vice-Chairman)			
		J Lea		L Mead	
		A Mitchell		T Thomas (Substitute)	
		B Rolfe			
		G Shiell			
		M Sartin (Substitute)			
		L Hughes (Substitute)			
		N Avey (Substitute)			

<b>Joint Consultative Committee (9 members plus 9 staff side representatives)</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2015/16</b>	Chairman/Vice-Chair	A Lion (Vice-Chairman)			
		S Kane	J H Whitehouse	L Girling	
		J Knapman		C Roberts	
		A Lion			
		G Shiell			
		D Stallan			
		G Waller			

<b>Licensing Committee (15 members)</b>						
		Conservatives	Liberal Democrats	LRA	UKIP	Independent
<b>MEMBERSHIP 2015/16</b>	Chairman/Vice-Chair		B Surtees	K Angold Stephens (Chairman)		
		N Bedford	B Surtees	H Mann	D Dorrell	R Morgan
		A Boyce		T Thomas		
		K Chana				
		R Gadsby				
		P Keska				
		A Lion				
		B Rolfe				
		M Sartin				
		G Shiell				
	TBA					
Sub-Committee Chairs (6)		A Boyce P Keska M Sartin		K Angold Stephens T Thomas	D Dorrell	R Morgan

Note: One further Conservative Group nomination required for Licensing Committee  
Note: 7 nominations for Chairmen of Licensing Sub-Committees

### Overview and Scrutiny Committee (17 Members)

		Conservatives	Liberal Democrats	LRA	UKIP	Independent/Other
MEMBERSHIP 2015/16	Chairman/Vice Chair			K Angold Stephens (Vice Chairman)		R Morgan (Chairman)
		T Church	B Surtees	K Angold Stephens	D Dorrell	R Morgan
		S Kane		L Girling		S Murray
		P Keska		D Wixley		S Neville
		A Mitchell				
		G Mohindra				
		B Rolfe				
		G Shiell				
		M Sartin				
		TBA				

Note: One further Conservative Group nomination required for Overview & Scrutiny Committee

### Staff Appeals Panel (5 members and 5 substitutes)

		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2015/16	Chairman/Vice Chair				
		G Chambers		L Mead	S Neville
		B Sandler		B Jennings (Substitute)	
		B Rolfe			
		L Hughes (Substitute)			
		A Mitchell (Substitute)			
	Y Knight (Substitute)				

Note: Nominations for Chairman & Vice-Chairman required for Staff Appeals Panel

## Other Bodies

Local Highways Panel (7 District, 7 County members – ECC Chair)					
		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2015/16		R Bassett		L Mead	
		G Chambers			
		K Chana			
		T Church			
		P Keska			
		J Lea			

Leisure Management – Contract Monitoring Board (6 members)					
		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2015/16		G Chambers	J M Whitehouse		R Morgan
		H Kane			
		P Keska			
		G Shiell			

Leisure Management Portfolio Holder Advisory Group					
		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2015/16		G Chambers	J H Whitehouse	B Jennings	R Morgan
		H Kane			
		P Keska			
		G Shiell			
		E Webster			

**Portfolio Holder Advisory Group on the Procurement of the Waste Management Contract (7 members)**

**No longer required**

**Portfolio Holder Advisory Group on the Procurement of the Car Parking Strategy (7 members)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2015/16</b>		T Church	J H Whitehouse	K Angold-Stephens	D Dorrell (UKIP)
		J Lea			
		A Patel			
		G Waller			

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**Portfolio Holder Advisory Group on the Procurement of the Superfast Broadband (5-7 members)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2015/16</b>		A Lion	B Surtees	K Angold-Stephens	D Dorrell (UKIP)
		M McEwen			R Morgan (Ind)
		G Waller			

<b>Standards Committee (9 Members)</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM 2015/16</b>		G Chambers (Chairman)	B Surtees	C P Pond	
		M McEwen		TBA	
		A Mitchell			
		B Rolfe			
		S Kane			
		D Stallan			

Note: One further LRA Group member nomination required for Standards Committee.

<b>Waste Management Partnership Board (2 Members plus 2 Officers and 4 representatives of the Council's Waste Management Contractor)</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM 2013/14</b>		Environment Portfolio Holder			
		Finance Portfolio Holder			

Note: Officer appointments also apply

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# APPENDIX

## Leader Appointments

### Representation on Outside Organisations – Appointments by Leader Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Representation for 2014/15	Representation for 2015/16
1.	Association of Retained Council Housing (ARCH) – Executive Board	D Stallan *See also officer appointment	D Stallan
2.	Civil Enforcement of Parking and Traffic Regulations Outside London (PATROL) – Adjudication Joint Committee	G Waller	G Waller
3.	Crime and Disorder Strategy Panel	G Waller W Breare-Hall (Deputy)	G Waller W Breare-Hall
4.	East of England Local Government Association	C Whitbread	C Whitbread
5.	Enfield Essex Herts Border Liaison Group	R Bassett, Mrs M Sartin, E Webster (J Lea, G Shiell, Y Knight - Deputies)	R Bassett, Mrs M Sartin, E Webster (J Lea, G Shiell, Y Knight - Deputies)
6.	Epping Forest District Local Strategic Partnership (Executive) (a) LSP Board  (b) Health Equalities Group (c) Safer Communities Partnership (d) Sustainable Communities Group (e) Epping Forest Children's Partnership	(a) C Whitbread/ A Grigg  (b) B Sandler (c) G Waller (d) A Grigg (e) E Webster	(a) C Whitbread/ A Grigg  (b) B Sandler (c) G Waller (d) A Grigg (e) E Webster  <b>A Boyce?</b>
7.	Essex Community Wide Traveller Unit	R Bassett (non voting member)	R Bassett
8.	(Essex) Waste Partnership - Inter-Authority Member Working Group	W Breare-Hall G Waller (deputy)	W Breare-Hall G Waller (Deputy)
9.	Harlow Stansted Gateway Transportation Board (HSGTB)	G Waller A Grigg (deputy)	G Waller A Grigg (Deputy)
10.	<del>Housing Repairs Advisory Group</del>	Defunct	Defunct

Organisation and Allocation Category		Representation for 2014/15	Representation for 2015/16
11.	Local Government Association - General Assembly	C Whitbread S Stavrou (Deputy)	C Whitbread S Stavrou (Deputy)
12.	North Essex Parking Partnership	G Waller W Breare-Hall (Deputy)	G Waller W Breare-Hall (Deputy) + Chairman of LHP?
13.	South East Local Enterprise Partnership	C Whitbread A Grigg (Deputy)	C Whitbread A Grigg (Deputy)
14.	Waste Partnership Member Board	W Breare-Hall G Waller (Deputy)	W Breare-Hall G Waller (Deputy)
15.	West Essex Alliance	C Whitbread A Grigg (Deputy)	C Whitbread A Grigg (Deputy)

## APPENDIX

### Council Appointments

#### Representation on Outside Organisations

#### Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Representation for 2014/15	Representation for 2015/16
1.	Care and Repair - Management Committee	A Grigg A Mitchell J H Whitehouse	J H Whitehouse A Grigg A Mitchell G Shiell <b>3 representatives required</b>
2.	Epping Forest Citizens' Advice Bureau	K Chana G Shiell	K Chana G Shiell K Angold-Stephens <b>2 representatives required</b>
3.	Campaign to Protect Rural England (Essex Branch)	A Boyce Y Knight (deputy)	A Boyce Y Knight (Deputy)
4.	Epping Forest Community Transport Steering Group	G Waller	G Waller
5.	Epping Forest Housing Aid Committee	G Shiell	G Shiell
6.	Essex Health Overview and Scrutiny Committee  <b>Must not be a member with executive responsibilities</b>	Nomination to this Committee is decided by ECC at their Annual meeting. EFDC will only be offered a place if those County Councillors nominated do not include a local ECC member.	N/A
7.	Grange Farm Managing Trustees (Term to 31.05.19)	M Sartin M McEwen C Scrutton (Chigwell PC)	M Sartin M McEwen C Scrutton (Chigwell PC)
8.	Lee Valley Regional Park Authority (Term to 30/6/2017)	M Sartin S Stavrou (G Shiell and E Webster - Deputies)	M Sartin S Stavrou (G Shiell and E Webster - Deputies)

Organisation and Allocation Category		Representation for 2014/15	Representation for 2015/16
9.	Leisure Centres Liaison Groups  -Ongar Leisure Centre  - Epping Sports Centre  - Loughton Leisure Centre  - Waltham Abbey Swimming Pool	B Surtees P Keska  W Breare-Hall T Church  T Thomas G Chambers  J Lea G Shiell	B Surtees P Keska N Bedford <b>2 representatives required</b> W Breare-Hall T Church  G Chambers A Patel + LRA Group Nomination <b>2 representatives required</b>  R Butler J Lea G Shiell <b>2 representatives required</b>
10.	Local Councils' Liaison Committee	K Angold Stephens J H Whitehouse A Boyce M Sartin B Rolfe	A Boyce K Angold-Stephens B Rolfe B Surtees L Webster M Sartin <b>5 representatives required</b>
11.	Local Government Association – Rural Commission	Defunct	Defunct
11.	Police and Crime Panel	G Waller M Sartin (Deputy)	G Waller M Sartin (Deputy)
12	Outer North-East London Joint Health Overview and Scrutiny Committee	No appointment	G Chambers
13.	Princess Alexandra Hospital - Partnership Governor	G Waller	G Waller
14.	Roding Valley Meadows Local Nature Reserve  (a) Management Committee  (b) Working Group	(a) S Murray  (b) Officer representative see officer schedule *	(a) S Murray  (b) Officer representative see officer schedule *
15.	Stansted Airport Consultative Committee	M Sartin G Waller (Deputy)	M Sartin G Waller (Deputy)
16.	Stansted Airport Community Trust Fund	R Morgan	R Morgan

Organisation and Allocation Category		Representation for 2014/15	Representation for 2015/16
17.	Town Centre Partnerships		
	(a) Buckhurst Hill Town Centre Partnership	N Wright J Hart	S Neville N Wright J Hart 2 representatives required
	(b) Epping Town Centre Partnership	J M Whitehouse T Church	J M Whitehouse T Church N Avey 2 representatives required
	(c) Loughton Broadway Town Centre Partnership	L Girling C Roberts	L Girling C Roberts
	(d) Loughton High Road Town Centre Partnership	B Jennings T Thomas	B Jennings T Thomas J Knapman 2 representatives required
	(e) Ongar Town Forum - Steering Group	B Surtees P Keska	B Surtees P Keska N Bedford 2 representatives required
	(f) Waltham Abbey Town Partnership	H Kane J Lea	H Kane J Lea
18.	Voluntary Action Epping Forest	G Shiell	G Shiell
19.	Waltham Abbey Royal Gunpowder Mills Ltd	H Kane	H Kane
20.	Waltham Abbey Tourist Information Centre - Joint Management Committee	J Lea A Mitchell E Webster	J Lea A Mitchell E Webster
21.	Waste Management and Street Cleansing – Loughton Stakeholders' Group	H Mann T Thomas J Hart	B Jennings T Thomas
22.	West Essex Wellbeing Joint Committee	G Chambers J H Whitehouse	G Chambers J H Whitehouse B Rolfe 2 representatives required

## Representation on Outside Organisations - Appointments Held by Officers

### Appointments by Leader – Organisations Carrying Out Executive Functions

Number:	Organisation and Committee Responsible	Representative 2015/16
1	<del>Access Group – Joint Management Team</del>	Defunct
2	Association of Retained Council Housing (ARCH)	Director of Communities (or representative)
3	<del>Essex Archaeological and Historical Congress</del>	Defunct
4	<del>Museum Service (South Eastern)</del>	Defunct
5	National Society for Clean Air (SE Division)	Director of Neighbourhoods (or representative)
6	Standing Conference – Investigation of Air Pollution	Director of Neighbourhoods (or representative)
7	Roding Valley Meadow Local Nature Reserve Working Group	Director of Neighbourhoods (or representative)

### Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

Number:	Organisation and Committee Responsible	Representative
1	East Anglian Home Safety Committee	Director of Neighbourhoods (or representative)
2	Essex Water Safety Liaison Committee	Director of Neighbourhoods (or representative)
3	<del>Victoria County History Association</del>	Defunct
4	Voluntary Action Epping Forest (see also member appointments schedule)	Grants Officer (+ 1 member delegate)